



SECTION 1

PROGRAM CONTINUOUS IMPROVEMENT TASKS

1. PROGRAM CONTINUOUS IMPROVEMENT WORK PLAN

INTRODUCTION

The 2004 Urban Runoff Management Plan (URMP)¹ commits the Program and Co-permittees to a process of continuous improvement. The concept of continuous improvement acknowledges that the definition of “maximum extent practicable” evolves over time. Through continuous improvement, the Program will continue to develop and implement reasonable control measures to help advance the goal of achieving water quality objectives in South San Francisco Bay.

The continuous improvement process is described on pages 37-39 of the Program URMP. As shown in Figure 2 of the 2004 URMP, areas for continuous improvement are identified through the Program and Co-permittees’ participation in the Santa Clara Basin Watershed Management Initiative (SCBWMI) and the Program and Co-permittees’ annual evaluations and annual reports.

Water Board staff and representatives of interested parties (including CLEAN South Bay) review the Program and Co-permittee annual reports and work plans, and participate in Co-permittee performance review meetings. Comments from these reviews and meetings help identify specific Co-permittee and Program continuous improvement (CI) tasks.

FY 07-08 CONTINUOUS IMPROVEMENT WORK PLAN

FY 07-08 Program Continuous Improvement Items

Program staff will work with the Co-permittees to address the revised expectations in the Municipal Regional Permit, which the Water Board expects to adopt sometime during FY 07-08.

On-Going Continuous Improvement Items

There are a few remaining continuous improvement tasks from previous years, and their status and updated schedules are provided in Table 1-1.

¹ In accordance with Permit Provision C.2.b., the Program submitted the 2004 URMP (dated September 1, 2004) to the Water Board on September 1, 2004. In accordance with Permit Provision C.14., the 2004 URMP was resubmitted to the Water Board on February 24, 2005 as part of the *Report of Waste Discharge* (NPDES Permit Application for Re-issuance of SCVURPPP NPDES Permit).

**Table 1-1
Status of Ongoing Program Continuous Improvement (CI) Tasks**

<u>Tasks</u>	<u>Updated Schedule</u>	<u>Status¹</u>
<i>New Development and Redevelopment</i>		
1. Develop design guidance containing stormwater control opportunities for small road modifications.	August 2007	Update – The Program’s permit requirements were made consistent with other Bay Area permits, which exempt road reconstruction (within the same footprint) from C.3. C3PO AHTG members have expressed interest in the development of stormwater control design guidance for small road and right-of-way modifications and other tight spaces. This was a lower priority than other C.3. tasks. It will be addressed during the first quarter of FY 07-08.
<i>Program Management</i>		
1. Conduct a workshop for municipal staff based on the municipal training protocols being developed by an ad hoc task group. (Priority – Medium)	September 2007	Update – Five Power Point presentations have been developed on BMPs for corporation yards, storm drain O&M, road maintenance, pest management and mercury pollution prevention. Program staff will repackage each training protocol into smaller, focused modules. This approach will allow Co-permittees to train municipal staff on certain key municipal elements in shorter blocks on time (e.g., 15 minutes). Once finalized, each module will be distributed to Co-permittee staff through the Program’s website (www.scvurppp.org). This task was delayed due to Program staff focus on higher priority items. It will be addressed during the first quarter of FY 07-08.
2. Consider developing, with the help of an ad hoc task group, a fact sheet addressing common construction BMP problems, like drain inlet protection and dewatering. (Priority – Medium)	December 2007	Update – Management Committee approved having the Program adapt an existing brochure on dewatering (created by Palo Alto, Mountain View and San Jose) for the other Co-permittees’ use. The C3PO AHTG confirmed its interest in this project at its September 26, 2005 meeting, but it was a lower priority than other C.3. tasks.

¹ Tasks reported as completed in the FY 05-06 Annual Report have been removed from the list.